



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

Tel: 01748 833126 or 07745 657719

Email: colburnto@aol.com

www.colburntowncouncil.co.uk

Office hours: Mon to Fri 9.00 – 14.00

Town Mayor

Colin Mincher

Deputy Mayor

Michelle Dunning

Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 15th January 2024 at 6.30 pm in the Village Hall.**

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive and note apologies from councillors who are unable to attend the meeting
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 18th Dec 2023 (attached) and the **Minutes of the Open Spaces Committee** held on Mon 8th January (circulated by email)
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for January (circulated by email and at the meeting).
5. To receive information on **County Council matters** from County Councillor Kevin Foster
6. To review the Risk Management document for 2024 (attached)
7. To receive **reports from Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:** no pending planning applications
8. To discuss **Financial Matters:**
 - To approve **Payment/receipt List** from 19th Dec – 15th Jan 2024 (circulated at meeting)
 - To receive December monthly figures with bank reconciliation (attached)
9. **Date of next Meeting: Mon 19th February 2024 commencing at 6.30 pm.**
10. Items for the next Agenda

Date of posting: 8^h Jan 2024

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE www.colburntowncouncil.co.uk